

**MINUTES OF THE AGM**  
**OF BRICKFIELDS VOLUNTEERS**  
**held at THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS, ALDERSHOT**  
**on Saturday 24<sup>th</sup> January 2026 at 1.00 pm**

**Present:**

Mr David Clifford                      Chairman  
 Mr Operations Director              Operations Director  
 Mrs Susan Cherry                      Treasurer

**In attendance:**

Brickfields Volunteers

Agenda Item	Action
<p><b><u>1.</u></b></p>	<p><b><u>Welcome, Apologies and Housekeeping.</u></b>                      The Chairman welcomed everyone to the Meeting. Apologies had been offered via the WhatsApp Group from Alison McLaren, Kat, Roger, Mel Simmonds and Terri.  <b><u>If the Fire Alarm goes off he urged Volunteers to follow him.</u></b></p>
<p><b><u>2.</u></b></p>	<p><b><u>Opening Address by the Chairman.</u></b>                      The Chairman said there were 2 sets of paperwork, an Agenda for this AGM, the Minutes of the last AGM and the Annual Report and Accounts.                       Q: First, he asked those present if they were happy to ratify the Minutes of the last AGM.  <b><u>A Volunteer proposed they be approved with another seconding. The Volunteers duly ratified the Minutes of the last AGM.</u></b>                       He then read from a statement he had prepared:                       “Welcome to our second AGM. I must start by thanking <b>all the executive committee for their hard work, loyalty and dedication to Brickfields.</b> We have had another very positive year achieving a lot, thanks to everyone’s efforts.                      Out top 10 things achieved in 2025:                      1. Continued to plant wildflowers – thank you Terri.                      2. Cleared the islands again! Thank you everyone.                      3. Supported 3 students doing their DofE awards.                      4. Repaired container roof – thank you John and Gary.                      5. Put up 16 new bird boxes.                      6. Built 6 duckling air raid shelters.                      7. Susan persuaded CO-OP to sponsor us for another year.                      8. Set up a new web site. Brickfields.uk. Thank you Mel’s partner.                      9. Money from Rushmoor to make Brickfields safer for wildlife.                      10. More people involved with the executive.                      A big and special thank you to Trevor who has not only scheduled all the work we need to do, but repairs all the damaged tools ... broken mostly by me.                      Thanks to all your work the outlook is looking good for Brickfields. We have a healthy and diverse nature reserve that preserves habitat and plants but still maintains good and safe access for everyone that wants to find a little peace in an otherwise chaotic and challenging world.”</p>
<p><b><u>3.</u></b></p>	<p><b><u>Vacancies on the Executive Committee.</u></b>                      The Chairman then advised Brickfields is facing a number of challenges. As he no longer lives in the area he has decided to resign; though he said he will support the new Chairman remotely as necessary.                      More volunteers are needed to serve on the Executive Committee; Terri has now resigned.                      The Committee would like to appoint several Operations Managers to support the Operations Director.                      Additional signatories are also required on the Bank Account.</p>

Simon offered to step up to support the Operations Director. Becky also said her husband also called Simon would also be prepared to do so when he was available. Both agreed to serve for a period of one year.

The Operations Director advised a complicating issue is that Rushmoor require the Operations Director and Chairman to sign the License. They had refused to do so until now as signing the License would mean they accept personal liability for any work carried out in contradiction of the License. Zurich were approached and agreed to provide such cover in the amount of £2 million free of charge up until the renewal date. Thereafter the additional cost per annum would be between £50 to £60.

**Q: The Chairman asked if Volunteers were happy with this.**

**A: The Chairman proposed and Gary seconded. Volunteers were happy for the Operations Director and Chairman to sign the Licence with the additional insurance in place from Zurich.**

**The Treasurer will email Zurich to accept this.**

Peter O'Brien then offered to serve as Chairman for one year.

**The Volunteers agreed to the Election of the Officers as detailed above.**

Operations Director said in the Constitution it states that Officers will be in post for two years only.

**Q: He would like to suggest no minimum term of office be imposed with terms of office on a rolling basis. Elections would be held when an Officer wished to resign.**

**The Volunteers agreed to this suggest and asked the Treasurer to amend the Constitution.**

**4.**

**Treasurer's Update.**

The Treasurer referred to the Annual Accounts for 1.1.25 to 31.1.26 she had prepared. Copies had been provided. An extract of the relevant information is copied below.

INCOME			
DATE	DESCRIPTION	INCOME	TOTAL
1.1.2025	Balance		687.43
21.1.2025	Clients Deposit Rushmoor Lottery	12.5	699.93
25.2.2025	Clients Deposit Rushmoor Lottery	10	676.45
20.3.2025	Co-op Food Group	500	1,125.27
25.3.2025	Clients Deposit Rushmoor Lottery	14	1,096.28
14.4.25	Clients Deposit Rushmoor Lottery	16.5	940.34
20.5.25	Clients Deposit Rushmoor Lottery	10	822.79
08.07.25	Clients Deposit Rushmoor Lottery	12.5	775.65
10.07.25	Ebay O	4.99	780.64
16.07.25	GRML Payments	177.64	954.03
22.07.25	Clients Deposit Rushmoor Lottery	15	957.93
20.08.25	Clients Deposit Rushmoor Lottery	10	484.05
01.09.25	Rushmoor BC	479.63	951.61
16.09.25	Clients Deposit Rushmoor Lottery	12.5	959.86
29.09.25	Rushmoor BC	747.83	1703.14
23.10.25	Co-op Food Group	1408.95	3060
28.10.25	Clients Deposit Rushmoor Lottery	15	2905.63
25.11.25	Clients Deposit Rushmoor Lottery	10	2858.91
08.12.25	B & Q	24	2,882.91

23.12.25	Clients Deposit Rushmoor Lottery	12.50	2886.54
	<b>TOTAL</b>	<b>3493.54</b>	
Less			
<b>EXPENDITURE</b>			
<b>DATE</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>TOTAL</b>
10.2.2025	Gulf Petrol Station	8.03	691.9
24.2.2025	Mrs E Clifford	25.45	666.45
10.3.2025	Mr D Clifford	35.95	640.5
10.3.2025	The Range CD	2.99	637.51
10.3.2025	Gulf Petrol Station	7.99	629.52
11.3.2025	Service Chargers Ref	4.25	625.27
24.3.2025	T B Rackley	30.93	1,094.34
24.3.2025	Screwfix Direct	12.06	1,082.28
1.4.25	SP Jenolite.com	18.95	1,077.33
1.4.25	Landlife Wildlife CD	41.5	1,035.83
1.4.25	Solsea Ltd CD	107.74	928.09
8.4.25	Service Charges	4.25	923.84
28.4.25	Tool Station Ltd	3	937.34
29.4.25	The Grass People.com	85	852.34
1.5.25	AmazonMktplace	20.53	831.81
7.5.25	Gulf Petrol Station	5.77	826.04
7.5.25	Tool Station Ltd	9	817.04
12.5.25	Service Charges	4.25	812.79
20.5.25	Pythonanywhere	4.53	818.26
20.5.25	Non-GBP Trans Fee	0.12	818.14
10.6.25	Service Charges	4.25	813.89
11.6.25	Ebay O	19.95	793.94
16.6.25	Tool Station Ltd	6	787.94
20.6.25	Ebay O	5.22	782.72
20.6.25	Pythonanywhere	4.48	778.24
20.6.25	Non-GBP Trans Fee	0.12	778.12
30.6.25	Ebay O	9.98	768.14
01.07.25	Ebay O	4.99	763.15
11.07.25	Service Charges	4.25	776.39
16.07.25	Gulf Petrol Station	6.5	947.53
21.07.25	Pythonanywhere	4.48	943.05
21.07.25	Non-GBP Trans Fee	0.12	942.93
11.08.25	Service Charges	4.25	953.68
11.08.25	Zurich Insurance	479.63	474.05
20.08.25	Pythonanywhere	4.44	479.61
20.08.25	Non-GBP Trans Fee	0.12	479.49
26.08.25	Gulf Petrol Station	7.51	471.98
09.09.25	Service Charges	4.25	947.36
22.09.25	Pythonanywhere	4.43	955.43
22.09.25	Non-GBP Trans Fee	0.12	955.31
30.09.25	Mrs E Clifford	27.5	1675.64
02.10.25	Screwfix Direct	6.49	1669.15

02.10.25	Gulf Petrol Station	9.25	1659.9
13.10.25	Services Charges	4.25	1655.65
20.10.25	Pythonanywhere	4.48	1651.17
20.10.25	Non-GBP Trans Fee	0.12	1651.05
27.10.25	Radmore and Tucker	134.99	2925.01
27.10.25	ebay	34.38	2890.63
10.11.25	Screwfix Direct	5.79	2899.84
10.11.25	Service Charges	4.25	2895.49
10.11.25	ebay	9.99	2885.6
12.11.25	B & Q	32	2853.6
20.11.25	Pythonanywhere	4.57	2849.03
20.11.25	Non-GBP Trans Fee	0.12	2848.91
9.12.25	Service Charges	4.25	2878.66
22.12.25	Pythonanywhere	4.5	2874.16
22.12.25	Non-GBP Trans Fee	0.12	2874.04
<b>31.12.25</b>	<b>Balance</b>		<b>2886.54</b>
	<b>TOTAL</b>	<b>1,294.43</b>	

MONTH	TOTAL INCOME	TOTAL EXPENDITURE
January	12.50	-
February	10	33.48
March	514	94.17
April	16.50	260.44
May	10	44.20
June	-	50
July	210.13	20.34
August	10	495.95
September	1,239.96	36.30
October	1,423.95	193.96
November	10	56.72
December	36.50	8.87
<b>TOTAL</b>	<b>3,493.54</b>	<b>1,294.43</b>

Net receipts/(payments): **£2,199.11**  
 (Receipts minus payments. A negative number is shown in brackets)

**Bank at the start of the period: Bank Account £687.43**

**Bank at the end of the period: £2,886.54**

This is the sum of the net receipts, or payments, and the starting bank figure. It should match what you have in the bank at the end of the period)

This year, the Treasurer approached Grainger plc based in Aldershot for support in repairing the roof of the Storage Container based on site. They agreed to pay for this work and donated £177.64 on 16<sup>th</sup> July. This sum reimbursed Brickfields Volunteers for the cost of the work carried out.

The Co-op provided another £500 on 20<sup>th</sup> March and a further final sum of £1,408.95 on 23<sup>rd</sup> October. The Treasurer submitted another Application for the current round of funding and was successful.

A Grant was also obtained from Rushmoor Borough Council by the Chairman in the amount of £747.83 on 29<sup>th</sup> September for various works. This has not been spent as yet.

The Treasurer sourced a supply of Hi Vis Jackets for the Volunteers to use whilst working from Totalteamware based in Aldershot.

Major costs incurred were for the Insurance through Zurich paid on 11<sup>th</sup> August in the amount of £479.63. This was reclaimed by the Treasurer from Rushmoor Borough Council on 1<sup>st</sup> September.

Regular items of expenditure include £4.25 monthly service charges levied by Lloyds Bank and website hosting fees of £4.50 to Pythonanywhere plus non GBP Transaction Fees of £0.12 per month.

**Other ad hoc items are listed in the above Expenditure Report.**

- The Operations Director commented that this coming year the Executive Committee need to focus on streamlining its sources of income. While Rushmoor have been very generous they do require detailed costings and evidence as to how Grants have been spent.

- **The Operations Director proposed the Meeting accepted the accounts with a Volunteer seconding.**

**The Volunteers duly accepted the Annual Accounts.**

**The Operations Director also noted that Zurich do not now require the accounts to be professionally audited. To do so is expensive and time consuming. This was confirmed when the Treasurer asked them to quote for the additional insurance referred to above.**

**5. Operations Update.**

The Operations Director reviewed the work carried out this year. The mound has now been removed and new benches and tables installed.

Going forward only general maintenance work is required.

The Council are now mowing larger areas of the site; the environment is now more park-like which is better for those who visit the park.

With regards to the Management Plan currently in place, this coming year the following work is scheduled:

- Pathway improvements,
- Expand Wildflower beds,
- Replace rotting Benches and Table-Tops where necessary- (it may be that the Volunteers can approach Kebur again)

With regards to the Grant from Rushmoor, the Operations Director suggested replacing the current wooden boat used for a plastic boat with wheels on one end. This would reduce maintenance costs and be a safer option. He proposed the purchase of an 8ft boat.

**The former Chairman will contact Rushmoor and clear this with them.**

Volunteers then discussed how to dispose of the old boat. They agreed to offer it to Tices Meadows (Simon agreed to approach them) and if they did not want it, it will be used as a planter for Wildflowers.

The other matter the Operations Director wished to raise was the dates of work parties. Saturdays are often challenging for Volunteers. Currently, Gary and John work one day during the week.

**The former Chairman agreed to run a Survey via WhatsApp canvassing Volunteers views on this topic.**

**A Volunteer proposed the issue of the work-days be put to the membership with another seconding.**

The Operations Director said he was hoping to make volunteering more accessible for all.

It may be that work-days are one Saturday a month and one weekday.

The Chairman expanded that all Volunteers need to do going forward is to maintain the site and continue to clear the Island.

One Volunteer pointed out that if any power tools needed to be used there should be supervision available. In addition, a First Aider should also be on site.

The former Chairman said Blackwater Valley offer First Aid training courses if any Volunteers would be interested. Two Volunteers are currently qualified.

Mel pointed out she is qualified through her employment.

The Operations Director said he had set up a WhatsApp Group for conversations regarding work-days.

The next work-day is 28<sup>th</sup> February. Tree felling will continue.

A Volunteer said that when the Island is clear plants that could act as a layer of protection could be planted, such as thyme.

The Operations Director said that the edges of the Pond were planted last year with grass seed to Council specifications. Perhaps more could be purchased?

	<p>The Operations Director then said the website is nearly finished. All that remains are the edits discussed at the last meeting of the Executive Committee.</p> <p><b><i>Becky to check with Mel's partner, who created the website, that these have been made. She will also check regarding the release of the website.</i></b></p> <p>The Chairman praised how good it looked and how user friendly it was. He thanked Becky's husband Simon on behalf of the Volunteers.</p>	Becky
6.	<p><b><u>Volunteers Questions and Suggestions.</u></b></p> <p>There were 10 minutes left for Volunteers questions and suggestions.</p> <p>Peter said that it would be helpful if the Volunteers could improve access to the site.</p> <p>The Operations Director said there is an issue with Fly tipping on the site. This has been reported to the Council. This has still not been removed.</p> <p><b><i>He explained that Centenary Lodge dumped debris over the fence; he will contact them again.</i></b></p> <p>Q: A Volunteer also said that Mike Hatch used to monitor local residents whose back gardens back onto the Nature Reserve. Some try to move the boundaries</p> <p>A: The Operations Director said the matter is complicated by the fact that Rushmoor have issued several Licenses. He does however, monitor this regularly.</p> <p>Q: A Volunteer asked if there was funding available to hold a Family/Community Event. She recalled Mike Hatch arranging one such Event previously.</p> <p>A: The Operations Director remembered this Event, stallholders paid for their participation.</p> <p>He said the Committee had agreed not to organise such an Event, no one had the time to do so.</p> <p>Any such Event should raise funds for the Group and the Committee were not sure an Event would.</p> <p>A Volunteer said that there are ways an Event could proceed; Volunteers had to be sure what the purpose of an Event was etc.</p> <p>The Operations Director will leave it for the Comms Group to discuss.</p> <p>A Volunteer said there is time to organise one this year.</p> <p>A Volunteer wondered if insurance would be required.</p> <p>The Operations Director said Events are covered by Public Liability insurance.</p>	TR
7.	<p><b><u>Next Steps.</u></b></p> <p><b><i>The Minutes of the AGM will be posted on WhatsApp once they have been agreed.</i></b></p>	
8.	<p><b><u>Final Remarks.</u></b></p> <p>The former Chairman thanked Peter for volunteering to act as Chairman for a year.</p> <p>He also thanked the two Simons for agreeing to act as Operations Managers when they were on site.</p> <p>He also wished to thank all the volunteers for the work they had done over the last year. He hoped they could recognise all the improvements made. He said all those volunteers who had been part of the group since the beginning were invaluable.</p> <p>The new Chairman wished to thank the old.</p>	

The Meeting ended at 2.00 pm.

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Bold, italics and underline shows decisions made and/or resulting actions  
Blue reflects good news and thanks being offered.